PCYC | POLICE CITIZENS YOUTH CLUB NSW

ENROLMENT FORM

A Charity Helping Youth Survive & Thrive in Partnership with NSW Police

Child/ren's Name & PCYC Membership Number	D.O.B	Gender	Medical Conditions	Voucher Number	Redeemed
1.					
2.					
3.					
4.					

RESPONSIBLE PERSON FULL NAME:	DOB:
EMAIL:	PHONE NUMBER:
ADDRESS:	

Term 4: 12th October- 18th December 2026

LEARN TO PLAY BASKETBALL

Price / length	$115.00	10 WEEKS
Day	Monday	Friday
Select class/child#	9-12 yrs 4pm #1 #2 #3 #4	5-8 yrs 4pm #1 #2 #3 #4
	5-8 yrs 5pm #1 #2 #3 #4	9-12 yrs 5pm #1 #2 #3 #4
	12-16 yrs 6pm #1 #2 #3 #4	

JUNIOR BOXING

Price / length	$115.00		10 WEEKS	
Day	Monday	Tuesday	Wednesday	Thursday
Please select class	12-16 yrs 4pm #1 #2 #3 #4	9-12 yrs 4pm #1 #2 #3 #4	5-8 yrs 4pm #1 #2 #3 #4	12-16 yrs 4pm #1 #2 #3 #4

LEARN TO PLAY FUTSAL

Price / length	$115.00	10 WEEKS
Day	Wednesday	
Please select class	8-12 yrs 4pm #1 #2 #3 #4	

Enrolment cannot be processed without a valid PCYC membership.

Adult Membership: $40 Junior: $20

Visit our website to create a membership: https://www.pcycnsw.org.au

Claim your **FREE $50 Active and Creative Kid voucher** when enrolling into our programs.

Visit https://www.service.nsw.gov.au/active-and-creative-kids-voucher to claim your vouchers

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MEMBERSHIPS / REGISTRATIONS FEES

PCYC Membership: All class participants need to have a valid PCYC membership. This must be renewed and paid for annually. Annual PCYC membership is not refundable.

Gymnastics Registration: fees are set by Gymnastics Australia and are due annually and expire at the end of each calendar year. The Registration Fee is transferable to another affiliated club on condition that your PCYC fees are paid in full.

Additional Fees: There are a range of additional fees that may be applicable for your child, depending on the class or squad they train in. These could include competition fees, clinics, choreography, coaches, or judges fees for attending competitions and parents will be notified of these costs.

UPFRONT CLASS PAYMENTS

Upfront Payment: Payment is required upfront and in full. Upfront payments are non-refundable, and suspension is not available on this product.
Cancellations: Refunds or credits cannot be given for change of mind bookings. Credits/refunds (for remaining classes) can only be applied for lessons missed due to an injury (the coach must be notified of this at the time) or an injury/ illness requiring absence for 5 weeks or more, with supporting medical documentation.
If PCYC must cancel a class, we will provide a make-up class or credit the family account with the lesson amount.
Make-up Classes: In the event of a missed class, a make-up class will be offered provided PCYC has been notified prior to the commencement of the class, and there is space in a comparable class.
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Make up classes are complimentary - If a make-up class is not possible you will not be able to receive a credit or refund for the missed class.
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Make up classes must be used within the same school term they were missed, or they are forfeited.

DIRECT DEBIT PAYMENTS

Direct Debit Membership: are on-going and will be rolled over from term to term.

Failed payment Fee: Upon a failed direct debit, a failed payment fee (Dishonour Fee) of $10.00 (including GST) per failed transaction will be charged to your account. Failed payments and Dishonour fees must be paid at the club, and cannot be added to future Direct Debits.

Outstanding Fees: If any overdue amounts remain on your account, access to PCYC classes may be suspended until such time as payments are up to date. Accounts in arrears exceeding $100 may be referred to a third-party Debt Collection Agency.

Change of details: You must keep us informed of any changes to your details such as address, e-mail address, contact numbers, bank account and credit card details for payment.

Fee Increase: We reserve the right at any time to increase the fees charged and will use reasonable endeavours to give written notice to your listed contact details (email, address) at least one month prior to the increase. If fees are increased and reasonable endeavours have been made to provide prior notice, you hereby authorise PCYC to increase any direct debits to your nominated credit card or bank account.

ACTIVE & CREATIVE KIDS

Vouchers: these vouchers are provided by Service NSW and must comply with terms and conditions set out by provider.

Using Vouchers: voucher must be redeemed via Service NSW before it can be used towards fees at PCYC. Correct voucher number must be provided for PCYC to redeem.

Cancellation: Any cancellations to classes that have been paid using a voucher are not eligible for a refund or credit. Once voucher has been redeemed it is irreversible nor can it be exchanged for something other than a class.

MEDICAL, INJURY & ILLNESS

- Parents are required to inform PCYC of any allergies, medical conditions, additional needs their child has at the time of enrolling. Parents are requested to explain known triggers, symptoms, and management strategies to assist staff recognise and manage the condition.
- An Anaphylaxis / Asthma plan must be provided where applicable.
- If your child has an injury, please communicate this with their coach, prior to starting class. If the injury requires skill modification in training, a doctor's certificate or physios note should be provided to coaches to detail the exact nature of the injury.
- If your child is unwell, please do not bring them to class. Please notify the club of their illness and absence prior prior to class and discuss the option of make-up classes with the staff.

SAFETY

- All participants must be dropped off and picked up from inside the facility. We ask that parents are mindful of all children's safety and comply with this.
- Only those that are booked to participate in the class is to be present in the class - no siblings/friends are to join or interfere with the class.
- Once the class has concluded, staff may not be able to provide supervision, so we ask that parents are punctual upon pick-up

Please Note: All Direct Debit registrations have a prorated upfront fee that is due at the time of booking. This amount is equal to 2 weeks of classes plus any registration fees (PCYC Membership and GymNSW Membership) that are due.

Please provide your credit card details below to process this prorated upfront payment:

Name on Card:

Card Number:

Expiry Date:

CVC:

ACCEPTANCE AND SIGNATURE

All the information provided by me on this form is accurate and true. I have read and accept terms and conditions for all class enrolments. I acknowledge and accept that PCYC NSW's decision to accept or not is at PCYC NSW's discretion and is final.

Parent Name	Signature	Date	PCYC Staff Member