

MEMBER DETAILS

PLEASE PRINT CLEARLY (*Mandatory information)

Member number _____

Surname: _____

First name: _____

Date of birth: ____/____/____

Street address: _____

Suburb: _____

Postcode: _____

Contact number: _____

Email: _____

* I do not wish to receive any information or be contacted by PCYC NSW about its activities. ☐ (please tick if applicable.)

TICK ONE BOX ONLY

☐ Female ☐ Male ☐ Non-Binary ☐ Prefer not to say

Are you of Aboriginal or Torres Strait Islander descent?

☐ No ☐ Yes

Do you use a language/s other than English at home?

☐ No ☐ Yes

Language: _____

CODE OF CONDUCT

Members are committed to the mission of Police Citizens Youth Clubs NSW Ltd (PCYC NSW) to provide recreational activities including sports, arts and life skills that offer young people the chance to lead and enjoy a good life.

In participating in a PCYC NSW program or activity, members agree to:

- Respect the rights and dignity of all members, participants and the wider community;
- Do not abuse or harass others with actions or words, place them in danger, treat them in a discriminatory way, or take advantage of them;
- Respect the privacy of other members;
- Help us provide a safe environment and safe activities;
- Let us know if things are broken;
- Report problems or behaviour that put yourself, or others, at risk of harm or abuse;
- A drug, alcohol and smoke-free PCYC NSW;
- A zero-tolerance policy on prohibited drugs, stimulants, steroids or doping for physical performance and;
- Follow all PCYC NSW rules and policies.

I have read and understand the code of conduct in this PCYC NSW club membership form and acknowledge that misconduct may to suspension or cancellation of membership in, and access to, a PCYC NSW club.

PRIVACY

PCYC NSW is committed to the Privacy Act 1988 and the Health Records and Information Privacy Act 2002. For PCYC NSW to conduct its activities and comply with government law and regulations, it is necessary to collect and use certain kinds of personal information about club members. That information includes the information collected in this membership form and as a result of being a member.

As much as possible, PCYC NSW will only collect such information directly from you, but we may also collect information from a parent, guardian or third party in certain circumstances such as accidents or incident investigations. We will take reasonable steps to ensure that personal information is up to date and accurate, complete and secure, and to destroy information when it is not needed.

You may request access to any personal information PCYC NSW holds about you. PCYC NSW's privacy policy can be found at www.pcyctnsw.org.au or be provided on request.

I have read and understand the PCYC NSW statement on privacy in this club membership form.

EMERGENCY INFORMATION

PARENT / GUARDIAN / NEXT OF KIN - if required, PCYC staff can contact the following:

CONTACT 1:

First name: _____

Last name: _____

Relationship: _____

Contact number: _____

CONTACT 2:

First name: _____

Last name: _____

Relationship: _____

Contact number: _____

AUTHORISATION

I authorise PCYC NSW to obtain all necessary medical treatment which may be required by me (or my child or ward) while in the care, control or custody of PCYC NSW, including any anaesthetic or surgical attention, which may be prescribed by an appropriately qualified medical practitioner. I acknowledge that the costs of any such treatment, including ambulance fees, will be my responsibility.

- I authorise PCYC NSW to exercise all reasonable control, necessary in the circumstances over me (or my child or ward) or over my (or my child's or ward's) behaviour while in the care, control or custody of PCYC NSW.
- I authorise PCYC NSW to undertake police checks on me as part of its membership acceptance and review processes. I acknowledge that initial and continuing membership and volunteering are subject to any decision by PCYC NSW, at its absolute discretion, based on such police checks and recommendations.
- I authorise PCYC NSW to use my, or my child's or ward's, photographic image and/or voice and/or words (all known as "digital resource") for promotional purposes. I assign any and all rights, title and interest in the digital resource to which I or my child or my ward may be entitled in law, to PCYC NSW, and agree to make no claim for compensation for the use of the digital resource.
- I acknowledge the range of activities run by PCYC NSW and consent to my or my child's or ward's participation in any activities run by PCYC NSW, or its agents.
- I acknowledge that PCYC NSW may from time to time contact me about events, activities and offers from PCYC NSW, and its partners. PCYC NSW will not share data with third parties. Please refer to the Privacy Policy at www.PCYCNSW.org.au for full details.

PARTICIPATION

- I acknowledge that participation in PCYC NSW activities involves the risk of injury and/or loss and damage to my property and that I participate in PCYC NSW activities at my own risk.
- PCYC NSW, its staff, management, volunteers or agents are not liable for any personal injury, loss or damage of property or expenses, including medical expenses, which I or my child or ward may suffer at the Club and/or as a result of a PCYC NSW activity.
- I acknowledge that, on this form, I have provided medical information only for emergency purposes, and that PCYC NSW is not liable for failing to use this information in any circumstances.
- I acknowledge that PCYC NSW membership does not include personal accident insurance coverage.

PRE-EXERCISE QUESTIONNAIRE

To identify individuals with known disease, and/or signs or symptoms of disease, who may be at a higher risk of an adverse event due to exercise. An adverse event refers to an unexpected event that occurs as a consequence of an exercise session, resulting in ill health, physical harm or death to an individual.

This stage may be self-administered and self-evaluated by the client. Should you have any questions about the screening form please contact your exercise professional for clarification.

- Has your medical practitioner ever told you that you have a heart condition or have you ever suffered a stroke?
☐ Yes ☐ No
- Do you ever experience unexplained pains or discomfort in your chest at rest or during physical activity/exercise?
☐ Yes ☐ No
- Do you ever feel faint, dizzy or lose balance during physical activity/exercise?
☐ Yes ☐ No

- Have you had an asthma attack requiring immediate medical attention at any time over the last 12 months?
☐ Yes ☐ No
- If you have diabetes (type 1 or 2) have you had trouble controlling your blood sugar (glucose) in the last 3 months?
☐ Yes ☐ No
- Do you have any other conditions that may require special consideration for you to exercise?
☐ Yes ☐ No

IF YOU ANSWERED 'YES' to any of the 6 questions, please seek guidance from an appropriate allied health professional or medical practitioner prior to undertaking exercise.

An induction / orientation is offered to all persons above 18yrs. Please sign here if you do not wish to take part in an induction.

Sign: _____

USER DECLARATION & RELEASE OF LIABILITY

I wish to participate in organised gym and weights activities, and/or use gym and weights areas and equipment. I declare that: My membership is current; I am competent to use the Club's equipment; I will not misuse equipment;

I will report faulty or damaged equipment; I acknowledge my membership commitment to follow the PCYC Code of Conduct.

I understand I am enrolling in a program of physical activity and use of various conditioning and exercise equipment.

I hereby affirm that I am in good physical condition and do not suffer from any medical conditions or have any physical restraints that would prevent or limit my participation in such physical activity. I fully understand that I may suffer injury as a result of my participation and I hereby release the

Trainer and The Premises from any and all liability now or in the future, including but not limited to, medical expenses, lost wages, pain and suffering, that may occur by reason of heart attacks, muscle strains, pulls or tears, broken bones, shin splints, heat prostration, knee/lower back/foot injuries, and any other illness, soreness, or injury, however caused, whether occurring during or after my participation in the program or use of the conditioning and exercise equipment and facilities, regardless of fault.

I hereby agree to accept and be legally bound by this agreement. By signing below, I attest, contract, acknowledge, and agree that I am legally bound in consent.

Signed: _____

Date: ____/____/____

Witness / Instructor: _____

ACCEPTANCE AND SIGNATURE

You will be required to provide photo-ID when submitting this form.

All the information provided by me on this form by me is accurate and true. I have read and accept those sections of this form relating to conduct, privacy, authorisation and participation. I acknowledge and accept that PCYC NSW's decision to accept or not accept my application is at PCYC NSW's discretion and is final.

Name of applicant

IF THE APPLICANT IS UNDER 18 YEARS OF AGE, PARENT OR GUARDIAN MUST SIGN

Signature of Applicant

Date

OFFICE USE ONLY

Witness name (PCYC staff member)

Signature of Witness

Date

Form of ID provided ☐ Driver Licence ☐ Passport ☐ Other (Specify)

PCYC receipt number

Receipt Date

Version 1 - March 2023

WHAT TYPES OF MEMBERSHIPS DO WE HAVE AT PCYC?

PCYC ANNUAL MEMBERSHIP

Required for access to PCYC facilities in any capacity.

DIRECT DEBIT ACTIVITY MEMBERSHIP

Ongoing access to specific club activities.

UP FRONT PAYMENT ACTIVITY MEMBERSHIP

Access to specific activities for a pre-determined length of time.

MEMBER AGE RESTRICTIONS

- Members aged 13 years and under are not permitted to use or enter any PCYC NSW Gym & Fitness facility.
- Members aged 14 to 15 years must complete an induction prior to use and can only use bodyweight and cardiovascular equipment when another adult member is present. (Prohibited from training whilst alone or only member in Facility)
- Members aged 16 to 17 years must complete an induction prior to any use, and use cardiovascular and weights equipment when another adult member is present. (Prohibited from training whilst alone or only member in Facility)
- Members aged under 18 years must always be in the presence of an adult. Another gym member is acceptable, it does not need to be a parent or PCYC Staff Member.

WHEN DOES MY AGREEMENT COMMENCE?

Your agreement commences once you have signed it and we have accepted it.

WHAT IF I CHANGE MY MIND

You have a 7-day period from the start of your agreement to cancel your membership. To cancel your membership in this manner you must give written notice to the club stating your intentions within that period. We will then cancel your membership and refund your initial payment.

The annual PCYC NSW Membership is not refundable.

WHEN DO I PAY MEMBERSHIP FEES?

Paying upfront

For membership options that are available for upfront payment you must pay in full prior to the commencement of the membership.

Paying for ongoing Direct Debit memberships

Direct debit payments for ongoing memberships are paid fortnightly in advance from your bank account or credit card. You can pay your fortnightly fees in advance, however your payment details need to be up to date at all times.

Payments will be deducted from your bank account or credit card every second Thursday. These dates are pre-set and do not differ between members.

Debits may take up to 4 days to come out of your account. It is your responsibility to ensure that your account can accept direct debit payments, and has sufficient fund to cover the payment on the payment day and for the 4 days following.

If there are any changes to your account details for direct debit we require notice no later than 48 hours prior to the payment being processed.

Use of Creative and Active Kids vouchers

Creative and Active Kids vouchers may be utilised on some activity memberships. These will be processed as an upfront payment, are non-refundable & may be subject to time limits / use by dates once applied

PAYMENT FAILURE & DEBT

If your account is in debt or has not been paid in full we will suspend your access to our facilities until such time that your payments are up to date and your account details are correct. Suspension of access to our facilities in this manner does not constitute a freeze or cancellation of your membership.

A late payment fee of \$10 will be charged for any direct debit payment that cannot be processed.

We will continue to debit your account the full amount of debt owing on your account until we receive the full amount that is owed (including any late payment fees). We will attempt to contact you via phone or email should there be multiple rejections of payments.

If you default on payment of fees we may send your outstanding debt to a third party debt collection agency.

IF YOUR AGREEMENT CHANGES

We reserve the right to change or adjust the terms and conditions of our memberships to stay in line with current business needs and legal requirements. The most up to date terms and conditions always apply. We will notify all members with 28 days notice via email of any changes to our terms and conditions. When there is an increase in membership Fees

We reserve the right to increase membership fees in line with business requirements. Before an increase in membership fees occur, you will be advised via email with a minimum 30 days' notice

PLACING MEMBERSHIPS ON HOLD

You may place your membership on hold for up to 4 fortnights per calendar year. A hold on a membership is for a minimum of 1 fortnight and will follow the payment cycle for fortnightly payments.

A membership hold is charged at the reduced rate of \$8 per fortnight.

A membership hold must be requested in writing prior to the payment being processed. Holds will not be backdated.

An upfront payment membership cannot be placed on hold.

Medical Hold

A membership may be placed on hold for medical reasons for a period of up to 13 fortnights in a calendar year. This type of hold will not receive a charge. To qualify for a medical hold a certificate stating that you are unable to participate in that activity for those specific dates will be required.

ACCESSING OUR CLUBS & FACILITIES

You will be supplied a membership card upon your purchase of your PCYC Annual membership. This card remains the property of PCYC NSW and cannot be given or shared to another person.

You will be required to use your membership card to access our facilities on each visit. If you do not have your membership card you will be asked to present photo I.D. to gain access.

If you lose your card or damage it you can purchase a replacement card for \$5.

MAKE UP CLASSES

No make up classes for activities will be offered.

If you are on an upfront membership and medically cannot attend a credit will be placed on your account for the time that you are unable to attend the activity. To qualify for this credit a medical certificate stating that you are unable to participate in that activity for those specific dates will be required. This credit will be valid for a period of 12 months.

CANCELLING YOUR MEMBERSHIP

You may cancel your direct debit membership by giving us 30 days minimum notice in writing. You are responsible to make all payments that fall within that period.

A membership cannot be cancelled until all debt is paid. The 30 day notice period will not commence until all debt is paid.

You cannot place your membership on hold during the cancellation notice period.

Upfront payment memberships may not be cancelled.

RULES & SAFETY

You are subject to the PCYC code of conduct at all times that you are in a PCYC facility or using PCYC equipment and property.

GUEST ENTRY

You may bring a guest to our facility to try an activity with you (dependent on availability) for a fee that will be dependent on the activity being attended.

If the same guest comes to the facility more than once they will be required to purchase a PCYC annual membership

MEMBERSHIP DISCOUNTS

Corporate Discounts

You will receive a partnership discount if you are an employee or volunteer of a company that we have a partnership agreement with. Proof of employment/volunteer status will be required before any discount will be applied

Concession discounts

Concession discounts may apply to certain memberships at certain clubs. These may be based on age (junior memberships) or status such as being a pensioner or having a concession. Proof of this status may be required prior to any discount being applied.