



PCYC QUEANBEYAN WINTER SCHOOL HOLIDAY ACTIVITIES

During the Winter School Holiday period PCYC Queanbeyan will be running 2 weeks' worth of activities for children aged 5 - 12 years.

Week 1: July 4th – 8th

Week 2: July 11th – 15th

Cost Per Child

Sign In

Sign Out

FULL DAY ACTIVITIES \$60.00 per Day OR \$35.00 for HALF DAY
 FULL DAY GYMNASTICS CLINIC \$75.00 per Day
 FULL DAY GYMNASTICS CLINIC \$200 for 3 Days
 FULL DAY GYMNASTICS CLINIC \$375 for 6 Days

8:30am – 9am

4pm - 4:30pm

What to wear for Activity Days: Sleeved shirt, shorts/tights, enclosed shoes with socks. Please make sure your child has warm clothing with them.

What to wear for Gymnastics Days: Tight fitting clothing, slip on shoes, no hats, no jewellery

Please note that some activities may be messy. Feel free to pack art smock or extra clothes.

What to bring: a labelled bag to hold belongings, hat, water bottle, snacks & lunch.

Kids will not be allowed to play outside if they do not have a hat! Sunscreen will be provided by the club.

Please complete the form below:

First Name	Last Name	D.O.B.	PCYC Number (on card)	Medical Conditions/Special Needs
1.				
2.				
3.				
4.				

Emergency Contact Details of Parent / Guardian:

Full Name		Relationship	
Contact Number		Email	

Using a Creative Kids Voucher? Please complete the table below.

Full Name (include middle name)	D.O.B.	Voucher Number
1.		
2.		
3.		
4.		

To enrol please place your child's number (1, 2, 3, 4) in the selection box.

Week 1	Activities (9am – 4:30pm)				Selection
Mon 4/7	Futsal	Dodgeball	Netball	Arts and Crafts	
Mon 4/7	FULL DAY GYMNASTICS CLINIC **				
Tues 5/7	Hockey	Arts & Crafts	Gymnastics	Indoor Cricket	
Wed 6/7	Arts and Crafts	Dodgeball	Volleyball	Squash	
Wed 6/7	FULL DAY GYMNASTICS CLINIC **				
Thurs 7/7	Gymnastics	Arts & Crafts	Netball	Dodgeball	
Fri 8/7	Squash	Futsal	Arts & Crafts	Indoor Cricket	
Fri 8/7	FULL DAY GYMNASTICS CLINIC **				
				Total	

To enrol please place your child's number (1, 2, 3, 4) in the selection box.

Week 2	Activities (9am – 4:30pm)				Selection
Mon 11/7	Futsal	Dodgeball	Netball	Arts & Crafts	
Mon 11/7	FULL DAY GYMNASTICS CLINIC **				
Tues 12/7	Squash	Arts & Crafts	Gymnastics	Hockey	
Wed 13/7	Volleyball	Indoor Cricket	Arts & Crafts	Dodgeball	
Wed 13/7	FULL DAY GYMNASTICS CLINIC **				
Thurs 14/7	Netball	Arts & Crafts	Hockey	Gymnastics	
Fri 15/7	Cricket	Dodgeball	Squash	Arts and Crafts	
Fri 15/7	FULL DAY GYMNASTICS CLINIC **				
				Total	

**** The Full Day Gymnastics Clinic is for children who have a particular interest in Gymnastics and would prefer to complete a full day of Gymnastic related activities rather than the scheduled program of activities for the Monday, Wednesday & Friday**

Gymnastics Clinics include but are not limited to:

- ✓ Gymnastics Circuits
- ✓ Games
- ✓ Fun Competitions; and
- ✓ Arts & Crafts

PLEASE TICK EACH BOX - I acknowledge and agree:

- There is an annual **\$15 PCYC membership fee** for my child to participate in the school holiday program
- DROP OFF: 8:30am – 9am PICK UP: 4pm - 4:30pm (Children MUST be picked up by this time)**
- I agree to the school holiday activity fee, and I understand that it is to be paid in full when booking to secure a spot
- I accept full responsibility for my child/ren’s personal belongings
- PCYC Queanbeyan is authorised to obtain medical assistance required in the event of any unforeseen accident or illness and I agree to meet any expenses attached hereto
- I accept full responsibility for my child/ren’s behaviour during the program and in the event of misbehaviour I will be contacted and asked to collect my child/ren
- I, the undersigned, agree that neither the PCYC nor its partners are liable for any losses, damage and/or injury occurred and / or sustained by my child/ren in attending the School Holiday Program
- I, the parent/guardian, have read and agree to the attached Essential Information and agree to terms**

I _____ declare that I understand and agree to the indemnity statement acknowledgements and terms and conditions of school holiday clinics at PCYC Queanbeyan. I have read and understood the terms and conditions.

Sign **Date** **Staff member**

SCHOOL HOLIDAY ACTIVITY PAYMENT ONLY:

Office Use only:			
Total paid:	Date:	Receipt #:	Staff:
Payment method:	CASH	CARD	CKR
FAMILY CREDIT			

PAYMENT DETAILS (required if booking via email)			
Please Circle: FAMILY CREDIT VISA CREATIVE KIDS MASTERCARD			
CARD #:			
Name on Card:		Signature:	
Expiry:		CCV#:	

PLEASE DETACH THIS PAGE AND KEEP IT FOR YOUR OWN REFERENCE

Terms and Conditions:

- Please return the enclosed enrolment form to the PCYC Queanbeyan as soon as possible. Places are limited and will book out
- Enrolment will only be confirmed upon full receipt of payment and completion of booking forms
- All booking forms must be completed in full to be accepted. They can be emailed to queanbeyan@pcycnsw.org.au or brought to the club
- All participants must be PCYC members to attend PCYC programs – junior membership is \$15.00
- Once a program is fully booked a participant cannot swap programs
- Credits will only be provided for participants with a medical certificate
- Credits / Refunds will not be given for a change of mind. Refunds will only be issued in extreme circumstances
- Refunds / Credits for activities are not available for bookings paid by Creative Kids
- Primary / High school children, minimum 5 years old in kindergarten and maximum age is 12 years old

Program Times:

- Children must be signed in and out of all programs by a parent / caregiver. **Sign in 8:30am – 9:00am and sign out NO LATER THAN 4:30pm. Charges will apply for late pick up**
- Children 10+ can sign themselves out but must have a letter signed by their parent each day and will be dismissed at 4pm
- Day activities officially start at 9:00am and finish at 4:30pm
- **ALL CHILDREN MUST BE COLLECTED BY 4:30PM AT THE LATEST**

Groups and rotations:

- Maximum capacity is based off the number of activities booked in and the coaches available
- Children will rotate between the 4 activities and have a break for recess/lunch
- Groups are split by the Activities Coordinator prior to the day. This list is not subject to change
- Groups are split oldest to youngest; we do not guarantee kids to be in the same group

Inappropriate Behaviour:

- Rules are established for the safety and well-being of all participants. Disregarding rules may result in exclusion from the program following consultation with program staff and parents / guardians
- If a participant displays inappropriate behaviour, staff will speak to the participant about the rules and positively reinforce alternative behaviour. If no improvement is seen the participant will be given time out
- If a participant physically harms another child or staff, time out will be given, and the parent / guardian contacted
- For other serious incidents the participant's parent / guardian will be contacted and required to collect their child from the facilities

What to bring:

- Drinks, lunch, snacks, and food for the whole day
- Water bottle
- Enclosed shoes with rubber sole for sports. Socks to be worn for all activities run
- Warm clothes suitable for Winter
- Sleeved t shirts, shorts / pants and a hat – some activities will take place outside (wear sunscreen)
- Children wearing open toed shoes to sports or skirts/dresses will not be allowed to participate in some activities and a credit/refund will not be provided
- Please clearly label ALL items brought to the Police Citizens Youth Club. PCYC takes no responsibility for lost property. Families are advised not to bring valuables to the club, and to label all personal belongings
- Parents are required to inform the club of any medical conditions their child has when enrolling. Parents are requested to explain known triggers, symptoms and management strategies when dropping off their child to help staff recognise and treat the condition
- Please advise the centre of any special requirements. Medication can only be administered by staff with written permission including signatures from parents / guardians. (Provide an action plan)
- Children with special needs who require extra assistance must have a parent / caregiver present

BOOKING IS NOT CONFIRMED UNTIL YOU HAVE RECEIVED AN EMAIL CONFIRMATION FROM PCYC QUEANBEYAN. PLEASE ENSURE YOUR EMAIL ADDRESS ON THIS FORM IS CORRECT.