

# SCHOOL HOLIDAY PROGRAM

## ENROLMENT FORM

CREATIVE KID VOUCHERS ACCEPTED

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### Shop n Drop

Do you need some time to yourself to get that last minute Christmas shopping done. Let us entertain the kids while you shop! **CLAIM YOUR CREATIVE KIDS VOUCHER**

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### Super Sports

An exciting day of all things sport... this day will involve basketball, pickleball, dodgeball, red rover cross over, packman, indoor cricket and much more! **CLAIM YOUR CREATIVE KIDS VOUCHER**

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### Water Play

Beat the heat with some fun waterplay outside! Splash away with our big water splasers. You can bring a change of clothes but we will have this as the last activity for the day. **CLAIM YOUR CREATIVE KIDS VOUCHER**

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### Indoor Tennis/Pickleball/Games

An exciting day of all things sport... this day will involve indoor tennis, pickleball, dodgeball, tug of war, capture the flag, and much more! Wear your sports kits. **CLAIM YOUR CREATIVE KIDS VOUCHER**

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### Mini Olympics/Flag Making

We will create our team flags for the march past, and compete in a variety of individual and team events inc. running races, tug-of-war, athletics, dodgeball - Which country will be the winner? As a team create the best flag you can to represent your country. **CLAIM YOUR CREATIVE KIDS VOUCHER**

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### Nerf Wars/Dodgeball/Games

We will recreate all the awesome aspects of outdoor paintball, but in a safe and exciting format geared for young children. Our game formats are specifically designed to make the players think, move, and communicate. That's why we have team missions, limit the ammo, and make the players go to their team bases to respawn. This day will also include dodgeball and games. **CLAIM YOUR CREATIVE KIDS VOUCHER**

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### Ninja Obstacle Course

Become a Ninja for the day! Run, jump, roll and balance your way through obstacles, trying to be the quickest ninja on the course. This day will also include some multisport fun. **CLAIM YOUR CREATIVE KIDS VOUCHER**

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**Important information:**

- Please return the enclosed enrolment form to the PCYC Nelson Bay as soon as possible - spaces are limited and will book out.
- Forms can be submitted by either handing them into the club, or emailing them to [portstephens@pcycnsw.org.au](mailto:portstephens@pcycnsw.org.au)
- Enrolment will only be confirmed upon full receipt of payment and completion of booking forms.
- All booking forms must be completed in full, with payment details or Creative Kids Vouchers to be accepted.
- \$50 per child per day
- All participants must be PCYC members to attend PCYC programs – junior membership \$15.00. Membership will be processed with the completed details if membership not already held.
- **Activities do not start until 9am** : (8:30am-9am Drop Off & Free Time), (3pm Pick Up).

**Program Times:**

- Drop off is between 8:30am and 9:00am
- Program officially starts at 9:00am and finishes at 3:00pm
- Children must be picked up by 3pm.
- Children *must be signed* in and out of the program.
- Children will not be allowed to leave the program with anyone other than those nominated on the enrolment form.

**Age Limits:**

- Primary school aged children, minimum 5 years old, maximum 12 years old, unless otherwise stated for a clinic. Must attend school – no pre-schoolers!

**Enrolment:**

- Enrolments will only be secured on full completion of forms and full receipt of payment.
- Enrolments will close when maximum capacity is reached.

**What to bring:**

- Drinks, lunch, snacks and food for the whole day
- Water bottle
- Enclosed shoes with rubber sole - children will not be allowed to participate in some activities without correct footwear
- DO NOT bring mobile phones/electronics
- Please clearly label ALL items brought to the Police Citizens Youth Club. PCYC takes no responsibility for lost property.
- Families are advised not to bring valuables to the club, and label all personal belongings.

**Allergies / Special Requirements:**

- Parents are required to inform the centre of any allergies their child has when enrolling.
- Parents are requested to explain known triggers, symptoms and management strategies when dropping off their child to help staff recognise and treat the condition.
- Please advise the centre of any special requirements.

**Medication:**

- Parents are required to inform the club of any medical conditions their child has when enrolling.
- Parents are requested to explain known triggers, symptoms and management strategies when dropping off their child to help staff recognise and treat the condition.
- Please advise the centre of any special requirements.
- Medication can only be administered by staff with written permission including signatures from parents/guardians.

**Cancellation policy:**

- There are no cancellations, refunds or credits once your booking has been processed, unless a medical certificate is supplied for the day/s missed within one week of the missed day/s.
- Transfers to other days may be permitted if notice is given and there is availability on required days.

**Inappropriate Behaviour:**

- If a participant displays inappropriate behaviour, staff will speak to the participant about the rules and positively reinforce alternative behaviour. If no improvement is seen the participant will be given time out.
- If a participant physically harms another child or staff, time out will be given and the parent/guardian contacted.
- For other serious incidents the participant's parent/guardian will be contacted.

**If you still have any questions, please contact the club:**

[portstephens@pcycnsw.org.au](mailto:portstephens@pcycnsw.org.au) or call 4981 3099

**Please complete ALL requested information.**

**Options for registering:**

1. Bring in to the centre
2. Email to: [portstephens@pcycnsw.org.au](mailto:portstephens@pcycnsw.org.au)

**Indemnity Statement**

**Parent/Guardian Information:**

Parent/Guardian Name:

(Will be the first emergency contact)

Address:

Postcode:

Phone 1:

Phone 2:

Email:

(Enrolment confirmation will be sent by email only):

Emergency Contact Name:

(Must be different to above)

Phone:

How did you hear about us?

I, the parent/guardian, have read and agree to the attached Essential Information and agree to terms and conditions outlined below: (please initial each box)

- I accept full responsibility for my child/ren's personal belongings.
- PCYC Port Stephens is authorised to obtain medical assistance required in the event of any unforeseen accident or illness and I agree to meet any expenses attached hereto.
- I accept full responsibility for my child/ren's behaviour during the program and in the event of misbehaviour I will be contacted and asked to collect my child/ren.
- I, the undersigned, agree that neither the PCYC nor its partners are liable for any losses, damage and/or injury occurred and/or sustained by my child/ren in attending the School Holiday Program.

**Parent/Guardian Name:** \_\_\_\_\_

**Signed:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Other Adult authorised to collect child/ren:** \_\_\_\_\_

Children's Information				
Children's Names	DOB	PCYC Member Y/N	Attended PCYC Holiday Program previously	If child is not already a PCYC member, A Membership can be processed by our staff with the details provided on this form (\$15.00 per year).
1.				
2.				
3.				
4.				
<b>If children have any behavioral issues, allergies or medical conditions, please submit an action plan form in order to assist staff to handle any incidents effectively.</b>				

TOTAL PAYABLE	
TOTAL	
+ MEMBERSHIP/S	
+ SCHOOL HOLIDAY PROGRAM	
+ CLINICS (Please note if your child is staying for the remainder of School Holiday Program + \$25)	
- CREATIVE KIDS VOUCHER	
<b>TOTAL PAYABLE \$</b>	

*If you are claiming your Creative Kids Voucher, please also attach a copy of the voucher to this form. (Note: The whole voucher must be claimed i.e. \$100 – there will be no refunds/credits).*

Payment:	
Please circle:	VISA                      MASTERCARD
Card #:	
Name on Card:	Signature:
Expiry Date:	CVC #:

<b>Date</b>	<b>School Holiday Program</b>	<b>Select Days Attending School Holiday program</b>	<b>Specialty Clinics</b>	<b>Select Days Attending Specialty Clinics</b>	<b>Select Days Attending Christmas Shop n Drop</b>
<b><u>WEEK 1 - December</u></b>					
<b>Monday 19th</b>	<b>Crazy Craft Workshop &amp; Dance Party + Christmas Shop n Drop</b>				
<b>Tuesday 20th</b>	<b>Modelling Clay Craft &amp; Super Sports + Christmas Shop n Drop</b>		<b>Gymnastics Clinic 5-16yrs 9am-12pm</b>		
<b>Wednesday 21st</b>	<b>Christmas Cookie Decorating &amp; Water Play + Christmas Shop n Drop</b>				
<b>Thursday 22nd</b>	<b>Christmas Craft Workshop &amp; Nerf Wars/Dodgeball/Games</b>		<b>Gymnastics Clinic 5-16yrs 9am-12pm</b>		
<b><u>WEEK 2 - January</u></b>					
<b>Tuesday 3rd</b>	<b>Papercraft &amp; Paper Aeroplane Competition &amp; Waterplay</b>				
<b>Wednesday 4th</b>	<b>Sensory Craft &amp; Playdough &amp; Indoor Sports/Pickleball/Games</b>		<b>Basketball Clinic 9-12yrs 9am-12pm</b>		
<b>Thursday 5th</b>	<b>Origami Workshop &amp; Nerf Wars/Dodgeball/Games</b>		<b>Gymnastics Clinic 5-16yrs 9am-12pm</b>		
<b>Friday 6th</b>	<b>Symmetry Painting &amp; Scooter Fun</b>		<b>Archery Clinic 8-16yrs \$10 11am-12pm</b>		

<b>Date</b>	<b>School Holiday Program</b>	<b>Select Days Attending School Holiday program</b>	<b>Specialty Clinics</b>	<b>Select Days Attending Specialty Clinics</b>
<b><u>WEEK 3 - January</u></b>				
<b>Monday 9th</b>	<b>Colouring In Competition &amp; Popcorn &amp; Mixed Indoor Games</b>		<b>Basketball Clinic 9-12yrs 9am-12pm</b>	
<b>Tuesday 10th</b>	<b>Pizza Making Class &amp; Waterplay</b>		<b>Gymnastics Clinic 5-16yrs 9am-12pm</b>	
<b>Wednesday 11th</b>	<b>Mini Olympics &amp; International Flag Making</b>		<b>Basketball Clinic 5-8yrs 9am-12pm</b>	
<b>Thursday 12th</b>	<b>Cookie Decorating Fun &amp; Dodgeball &amp; Games</b>		<b>Gymnastics Clinic 5-16yrs 9am-12pm</b>	
<b>Friday 13th</b>	<b>Creative Foil Art &amp; Super Sports</b>		<b>Archery Clinic 8-16yrs \$10 11am-12pm</b>	
<b><u>WEEK 4 - January</u></b>				
<b>Monday 16th</b>	<b>Mini Olympics &amp; International Flag Making</b>		<b>Gymnastics Clinic 5-16yrs 9am-12pm</b>	
<b>Tuesday 17th</b>	<b>Cookie Decorating Fun &amp; Ninja Obstacle Course</b>		<b>Archery Clinic 8-16yrs \$10 11am-12pm</b>	
<b>Wednesday 18th</b>	<b>Make your own Marble Run &amp; Dodgeball &amp; Games</b>		<b>Gymnastics Clinic 5-16yrs 9am-12pm</b>	
<b>Thursday 19th</b>	<b>Modelling Clay Craft &amp; Nerf Wars &amp; Water Play</b>			
<b>Friday 20th</b>	<b>Papercraft &amp; Paper Aeroplane Competition &amp; Scooter Fun</b>			

Date	School Holiday Program	Select Days Attending School Holiday program	Specialty Clinics	Select Days Attending Specialty Clinics
<b><u>WEEK 5 - January</u></b>				
Monday 23rd	Picaso Painting & Nerf Wars & Water Play		Basketball Clinic 5-8yrs 9am-12pm	
Tuesday 24th	Pizza Making Class & Tee ball & Games		Gymnastics Clinic 5-16yrs 9am-12pm	
Wednesday 25th	Mini Olympics & International Flag Making		Basketball Clinic 9-12yrs 9am-12pm	
Friday 27th	Mega Sketch & Nerf Wars/Dodgeball/Games		Gymnastics Clinic 5-16yrs 9am-12pm	
<b><u>WEEK 6 - January</u></b>				
Monday 30 <sup>th</sup>	Foil Art & Super Sports			