

8.30am-3pm
\$70 per
day

Kindy-
Year 6



Add Extended Hours
(3pm- 6pm) for \$30

School Holiday Program



Important information:

- Please return the enclosed enrolment form to the PCYC North Sydney as soon as possible Spaces are limited and will book out.
- Forms can be submitted by either handing them into the club, or emailing them to northsydney@pcycnsw.org.au
- Enrolment will only be confirmed upon full receipt of payment and completion of booking forms.
- All booking forms must be completed in full, with payment details or Active Kids Vouchers to be accepted.
- \$70.00 per child per day
- All participants must be PCYC members to attend PCYC programs – junior membership \$15.00. Membership will be processed with the completed details if membership not already held.
- Activities do not start until 9am ... (8.30am-9am Drop Off/Free Time) **PICKUP BY 3PM**

Program Times:

- Drop off is between 8:30am and 9:00am
- Program officially starts at 9:00am and finishes at 3:00pm
- Children must be picked up by 3:00pm. Children not picked up by 3pm will be charged \$30 for extended hours (3pm-6pm)
- Children ***must be signed*** in and out of the program.
- Children will not be allowed to leave the program with anyone other than those nominated on the enrolment form.

Age Limits:

- Primary school aged children, minimum 5 years old, maximum 12 years old. Must attend school – no pre-schoolers!

Enrolment:

- Enrolments will only be secured on full completion of forms and full receipt of payment.
- Enrolments will close when maximum capacity is reached (Maximum capacity is 30 or 45 participants depending on activity).

What to bring:

- Drinks, lunch, snacks and food for the whole day
- Water bottle
- Enclosed shoes with rubber sole - children will not be allowed to participate in some activities without correct footwear
- Sunscreen & hat
- **DO NOT** bring mobile phones/electronics
- Please clearly label ALL items brought to the club. PCYC takes no responsibility for lost property.
- Families are advised not to bring valuables to the club, and label all personal belongings.

Allergies / Special Requirements:

- Parents are required to inform the centre of any allergies their child has when enrolling – please provide an action plan prior to attendance.
- Parents are requested to explain known triggers, symptoms and management strategies when dropping off their child to help staff recognise and treat the condition.
- Please advise the centre of any special requirements/behavioural issues.

Medication:

- Parents are required to inform the club of any medical conditions their child has when enrolling.
- Parents are requested to explain known triggers, symptoms and management strategies when dropping off their child to help staff recognise and treat the condition.
- Please advise the centre of any special requirements.
- Medication can only be administered by staff with written permission including signatures from parents/guardians.

Cancellation policy:

- There are no cancellations, refunds or credits once your booking has been processed, unless a medical certificate is supplied for the day/s missed within one week of the missed day/s.
- Transfers to other days may be permitted if notice is given and there is availability on required days.

Inappropriate Behaviour:

- If a participant displays inappropriate behaviour, staff will speak to the participant about the rules and positively reinforce alternative behaviour. If no improvement is seen the participant will be given time out.
- If a participant physically harms another child or staff, time out will be given, and the parent/guardian contacted for immediate collection.
- For other serious incidents the participant's parent/guardian will be contacted. Children may not be permitted to attend future dates at staff discretion.

If you still have any questions, please contact the club:
northsydney@pcycnsw.org.au or call 99552944

Please complete ALL requested information.

Options for registering:

1. Bring in to the centre
2. Email to: northsydney@pcycnsw.org.au
3. [Book online](#)

Parent/Guardian Information:

Parent/Guardian Name: <small>(Will be the first emergency contact)</small>	
Address: <div style="text-align: right;">Postcode:</div>	
Phone 1:	Phone 2:
Email: <small>(Enrolment confirmation will be sent by email only):</small>	
Emergency Contact Name: <small>(Must be different to above)</small>	Phone:
How did you hear about us?	

Indemnity Statement

I, the parent/guardian, have read and agree to the attached Essential Information and agree to terms and conditions outlined below: (please initial each box)

- I accept full responsibility for my child/ren's personal belongings.
- PCYC Northern Beaches is authorised to obtain medical assistance required in the event of any unforeseen accident or illness and I agree to meet any expenses attached hereto.
- I accept full responsibility for my child/ren's behaviour during the program and in the event of misbehaviour I will be contacted and asked to collect my child/ren.
- I, the undersigned, agree that neither the PCYC nor its partners are liable for any losses, damage and/or injury occurred and/or sustained by my child/ren in attending the School Holiday Program.

Parent/Guardian Name: _____

Signed: _____

Date: _____

Other Adult authorised to collect child/ren: _____

Children's Names	DOB	PCYC Member Y/N	Attended PCYC Holiday Program previously	If child is not already a PCYC member, A Membership can be processed by our staff with the details provided on this form (\$15.00 per year).
1.				
2.				
3.				
4.				
If children have any behavioral issues, allergies or medical conditions, please submit an action plan form in order to assist staff to handle any incidents effectively.				

TOTAL PAYABLE	
TOTAL	
+ MEMBERSHIP/S (\$15.00)	
+ EXTENDED HOURS	
+ LUNCH ORDER/S	
- Active/Creative KIDS VOUCHER/S	
TOTAL PAYABLE \$	

If you are claiming your Active/Creative Kids Voucher, please also attach a copy of the voucher to this form. (Note: The whole voucher must be claimed i.e. \$100 – there will be no refunds/credits).

Creative Kids Vouchers can only be redeemed on the 6th, 11th and 17th. Active Kids Vouchers can be redeemed on the other days.

Payment:	
Please circle:	VISA MASTERCARD
Card #:	
Name on Card:	Signature:
Expiry Date:	CVC #:

DATE	ACTIVITIES	PROGRAM	EXTENDED HOURS	LUNCH ORDER	If you still have any questions, please contact the centre: northsydney@pcycnsw.org.au or call 9955 2944
Monday 3 July	Floor is Lava & Multisport				<p style="text-align: center;"><u>\$10 LUNCH ORDERS</u></p> <p>Please mark your choice next to the day. Includes fruit salad, juice and chips.</p> <p><u>Toastie</u> - ham, cheese <u>Sandwich</u> – vegemite or jam <u>Sausage roll</u> – beef <u>Pie</u> – beef</p> <p>We suggest also packing some snacks and a water bottle if purchasing a lunch order, as children take both a recess and lunch break.</p> <p>NOTE: Pre-order only. Lunch may not be able to be purchased on the day, and will incur a \$15.00 charge.</p>
Tuesday 4 July	Soccer & Laser Tag				
Wednesday 5 July	Ninja Warrior& Multisport				
Thursday 6 July	Basketball& Disco				
Friday 7 July	Ultimate Sporting Challenge				
Monday 10 July	Ninja Warrior& Multisport				
Tuesday 11 July	Soccer & Dodgeball				
Wednesday 12 July	Ultimate Sporting Challenge				
Thursday 13 July	Floor Is Lava& Multisport				
Friday 14 July	Basketball & Laser Tag				
Monday 17 July	Multisport & Craft				