Child's Full Name	DOB	PCYC Membership Number

Parent/Guardian & Emergency Contact Information

Name & Relationship	
Address	
Phone	
Email	
Second Emergency Contact	
Name & Relationship	
Phone	

Health, Medical Conditions & Complex Behaviour

1. Has your child been diagnosed with any of the following medical conditions?

Epilepsy

Anaphylaxis - Please provide ASCIA Action Plan for Anaphylaxis

Asthma - Please provide Asthma Action Plan

Sensory deficits – i.e. visually and/or hearing impaired

Language delay – i.e. expressive or receptive communication delay

2. Has your child been diagnosed and/or known to display any of the following behaviors?

Autism spectrum disorder

Attention deficit order

Challenging behaviors

Physical and/or verbal aggression towards others

Absconding

Sexually abusive behaviors

Self-harm

Sensory aversion – i.e., hypersensitivity, loud sounds etc.





3. Regarding any challenging behavior please fill out the table below to help better understand how to support your child

Identified behaviour e.g. physical aggression	Warning Signs e.g starts pacing the room	Known triggers e.g opposition to any request	Strategies to manage behavior

4.	Special	Requiremen	nts &	Dietary	y Needs
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Please identify any special needs or requirements not listed above (eg. diet, wheelchair access e	tc.)
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Admii	nictra	tion o	f Mad	lication

If medication needs to be administered during the program, please complete the following section:

Name of Medication	Expiry Date	Storage Requirements		
Dosage	Method of Self-administration	Frequency		





Are there any circumstances that need to be considered in the administration/sto of the medication?	orage (or del	ivery
I authorise the staff at PCYC			
to supervise the self-administration of the medication(s) as recorded on the table.			
Office Hee Only			
Office Use Only Prior to administering any prescribed medication to a child, the following question	ıs mus	t be ar	nswered.
In the event the answer to any of the below questions are 'no', a service will refuse			
Is the medication in its original container or as dispensed by a pharmacist?	Υ	N	
Is the dispensing label attached to the medication/container?	Υ	N	
Is the prescribing doctor's information on the label?	Υ	N	
Does the name on the dispensing label match that of the child above?	Υ	N	
Does the expiry date on the medication match that on the box?	Υ	N	
Is there an Action Plan OR Medical Alert sheet for this child?	Υ	N	N/A





Office Use Only

Administration record to be completed by PCYC staff when medication is being self-administered.

Date	Name	Last administered (if applicable)	To be administered (if applicable)	Staff supervising self- administration	Dosage	Time	Method	Parent/ guardian signature (end of day)



