



## PCYC HAWKESBURY SEPTEMBER/OCTOBER SCHOOL HOLIDAY ACTIVITIES

During the Spring School Holiday period PCYC Hawkesbury will be running activities for children aged 5-12 years. This includes mixed activities OR various all-day sports clinics!

**Week 1:** Monday 26<sup>th</sup> September – Friday 30<sup>th</sup> September

**Week 2:** Tuesday 4<sup>th</sup> October – Friday 7<sup>th</sup> October

Cost Per Child	Sign In	Sign Out
FULL DAY ACTIVITIES \$40 per day or 3 days for \$100 Warm up games 8:30am till 9:00am Programmed activities 9:00am till 3:00pm	8:30am	3:00pm
<b>What to wear:</b> sleeved shirt, shorts/tights, enclosed shoes with socks.  Please note that some activities may be messy. Feel free to pack art smock or extra clothes.	<b>What to bring:</b> a labelled bag to hold belongings, water bottle, recess, lunch and afternoon tea.  Any medication your child/ren's might take and instructions to do so.	

Please complete the form below:

First Name	Last Name	D.O.B.	PCYC Number (on card)	Medical Conditions/Special Needs
1.				
2.				
3.				

Emergency Contact Details of Parent / Guardian:

Full Name		Relationship	
Contact Number		Date of Birth	
Email			
Address			

Using a Creative Kids Voucher? Please complete the table below.

Full Name (include middle name)	D.O.B.	Voucher Number
1.		
2.		
3.		

### PAYMENT DETAILS (required if booking via email)

Please Circle: FAMILY CREDIT	VISA	CREATIVE KIDS	MASTERCARD
CARD #:			
Name on Card:	Signature:		
Expiry:	CVC#:		

**Note: Staff, please dispose of these details once the booking has been processed.**



To enrol please place your child's number (1,2,3,4) in the selection box					
Week 1	Activities (9am – 3pm)				Selection
Mon 26/09/2022	GAMES 2 U		Drawing Challenge	Clay Creation	
Mon 26/09/2022	HDBA BASKETBALL CLINIC				
Tues 27/09/2022	Hip Hop	Amazing Race	Spaghetti Tower Challenge	Craft	
Tues 27/09/2022	FOOTBALL NSW SOCCER CLINIC				
Wed 28/09/2022	African Drumming	Laser Tag	Painting	Origami	
Thurs 29/09/2022	Multisport Tournament	Scavenger Hunt	Playdough	Dream Catcher Making	
Fri 30/09/2022	Boxing	Team Building Games	Painting	Animal Craft	
Fri 30/09/2022	DESTINY MARTIAL ARTS AUSTRALIA WORKSHOP				
				TOTAL	
Week 2					Selection
Mon 03/10/2022	PUBLIC HOLIDAY – NO ACTIVITIES				
Tues 04/10/2022	Crazy Science	The Floor is Lava Challenge	Lava Lamps	Bubble Painting	
Wed 05/10/2022	Laser Tag	Bunning Workshop	Messy Art and Craft	Alien Craft	
Thurs 06/10/2022	Goal Ball NSW	Games	Cookie Decorating	Minions Craft	
Thurs 06/10/2022	BOXING WORKSHOP				
Fri 07/10/2022	PJ PARTY!!! *Wear your Pjs to PCYC!	Disco	Movie & Popcorn	Movie costume design & craft	
				TOTAL	

\*NOTE: please only choose one option per day per child (e.g. mixed activities OR a sport clinic/workshop)



---

## Lunch Order Options (ORDER AND PAY ON THE DAY)

Bacon and Cheese Pizza  
\$3

Sausage Roll \$4  
Meat Pie \$5

Hot Dog \$5  
Sauce \$0.50

---

## PCYC HAWKESBURY HOLIDAY ACTIVITIES

PLEASE TICK EACH BOX - I acknowledge and agree:

- There is an annual \$15 PCYC membership fee for my child to participate in the school holiday program.
- DROP OFF: 8:30 PICK UP: 3:00pm**
- Late pick up is available for a \$10 fee.**
- I agree to the school holiday activity fee, and I understand that it is to be paid in full when booking to secure a spot.
- I accept full responsibility for my child/ren's personal belongings.
- PCYC Hawkesbury is authorised to obtain medical assistance required in the event of any unforeseen accident or illness and I agree to meet any expenses attached hereto.
- I accept full responsibility for my child/ren's behaviour during the program and in the event of misbehaviour, I will be contacted and asked to collect my child/ren.
- I, the undersigned, agree that neither the PCYC nor its partners are liable for any losses, damage and/or injury occurred and/or sustained by my child/ren in attending the School Holiday Program.
- I, the parent/guardian, have read and agree to the attached Essential Information and agree to terms and conditions outlined.**

I \_\_\_\_\_ declare that I understand and agree to the indemnity statement acknowledgements and terms and conditions of school holiday activities at PCYC Hawkesbury. I have read and understood the terms and conditions.

\_\_\_\_\_  
Sign

\_\_\_\_\_  
Date

\_\_\_\_\_  
Staff member

### SCHOOL HOLIDAY ACTIVITY PAYMENT ONLY:

Office Use only:			
Total paid:	Date:	Receipt #:	Staff:
Payment method:	CASH	CARD	CKR



### **Terms and Conditions:**

- Please return the enclosed enrolment form to the PCYC Hawkesbury as soon as possible. Places are limited and will book out.
- Forms can be submitted by either handing them into the club, or emailing them to [hawkesbury@pcycnsw.org.au](mailto:hawkesbury@pcycnsw.org.au) Subject: **SPRING SCHOOL HOLIDAY ACTIVITIES**
- Enrolment will only be confirmed upon full receipt of payment and completion of booking forms.
- All participants must be a current PCYC member to take part in the holiday program.
- Full payment is required upon booking, bookings will not be confirmed or reserved without full payment.
- Creative Kids Vouchers can be used in some programs (please check with your local centre). All vouchers must be downloaded via Service NSW before they can be used to book programs. No programs can be booked using a voucher if you have not provided a copy of the voucher to PCYC NSW and the full monetary value must be paid.
- All participants must be signed in and out of the program each day. You will be asked to check medical details, contact numbers and ensure that the child has adequate food for the day.
- Please provide details of person picking up child at the end of the day on the sign in process. If circumstances are to change then please contact the centre to provide details of who will be picking up if listed differently on the form.
- Except for any liability which cannot be excluded by law, PCYC is not liable for any loss or damage suffered by any person as a result of that person's participation in the holiday program.

### **Program Times:**

- Children must be signed in and out of all programs by a parent/caregiver. Sign in 8:30am and sign out 3pm.
- Program officially starts at 9am and finishes at 3:00pm.
- Late pick up is available for a \$10 fee.

### **Class Cancellations:**

- Once booked in for holiday program, all bookings are non – refundable, including change of mind or days. A child can be provided with ‘family credit’ to the value of booking if a valid medical certificate can be provided for the day scheduled to attend prior to the start of the day.
- A family credit booking can be used within 12 months from the date of issue, however, cannot be used to book into any program that is at full capacity. All bookings are subject to availability.

### **Inappropriate Behaviour:**

- Rules are established for the safety and well-being of all participants. Disregarding rules may result in exclusion from the program following consultation with program staff and parents/guardians.
- If a participant displays inappropriate behaviour, staff will speak to the participant about the rules and positively reinforce alternative behaviour. If no improvement is seen the participant will be given time out.
- If a participant physically harms another child or staff, time out will be given, and the parent/guardian contacted.
- For other serious incidents, the participant’s parent/guardian will be contacted and required to collect their child from the facilities.

### **What to bring:**

- Enclosed shoes appropriate for a wide range of activities
- Appropriate comfortable clothing suitable for activities and weather conditions
- Morning tea, lunch, afternoon tea and a refillable water bottle. Please note canteen facilities may be on offer specific to each PCYC club.
- Any medicines or medical equipment required (see medical notes below)
- Please clearly label ALL items brought to the Police Citizens Youth Club. PCYC takes no responsibility for lost property. Families are advised not to bring valuables to the club, and to label all personal belongings.

### **What not to bring:**

- No mobile phone / electronic devices.
- If, for safety, reasons your child needs to have their phone with them this will need to be put in writing.



**Medication / Allergies /Special Needs:**

- PCYC NSW staff can only administer medications that are in the original packaging with original pharmacy label, or a script signed by a medical professional. We cannot administer medication without this information.
- Program staff will administer basic first aid where required and PCYC NSW has the right to contact an ambulance if deemed necessary by the staff.
- If a participant becomes ill or is displaying signs of cold or flu like symptoms a staff member will contact parent/carer and discuss appropriate action in line with current Government COVID-19 protocols.
- In the case of an emergency, staff will directly contact the participant's emergency contacts on the membership form.