



PCYC BULLI SPRING SCHOOL HOLIDAY ACTIVITIES

During the Spring School Holiday period PCYC Bulli will be running 10 days' worth of activities for Children aged 5-12 years.

Week 1: 20th to 24th September

Week 2: 27th September to 1st October

Cost Per Child	Sign In	Sign Out
FULL DAY ACTIVITIES \$37.50 / 3 days for \$100	8:45am – 9.30am	2.45pm-3:00pm <i>(late pick up fee of \$10 will be applied for children not picked up by this time)</i>
<p>What to wear: sleeved shirt, shorts/tights, enclosed shoes with socks, a hat and sunscreen.</p> <p>Please note that some activities may be messy. Feel free to pack an art smock or extra clothes.</p>	<p>What to bring: a labelled bag to hold belongings, hat, water bottle, recess & lunch.</p> <p><i>Lunch will be in the courtyard so a hat will be needed</i></p>	

Please complete the form below:

First Name	Last Name	D.O.B.	PCYC Number (on card)	Medical Conditions/Special Needs
1.				
2.				
3.				
4.				

Emergency Contact Details of Parent / Guardian:

Full Name	Relationship	Contact Number	Email

Using a Creative Kids Voucher? Please complete the table below.

Full Name (include middle name)	D.O.B.	Voucher Number
1.		
2.		
3.		
4.		

<i>To enrol please place your child's number (1,2,3,4) in the selection box.</i>				
<u>Week 1</u>	<u>Activities (9am – 3pm)</u>			<u>Selection</u>
Mon 20/09	Ball Sports	Gymnastics	Arts and Crafts	
Tues 21/09	Parkour	Ball Sports	Arts and Crafts	
Wed 22/09	Parkour	Running Games	Arts and Crafts	
Thurs 23/09	Gymnastics	Dance	Arts and Crafts	
Fri 24/09	Boxing	Ball Sports	Arts and Crafts	
				Total

<i>To enrol please place your child's number (1,2,3,4) in the selection box.</i>				
<u>Week 2</u>	<u>Activities (8am – 4pm)</u>			<u>Selection</u>
Mon 27/09	Parkour	Running Games	Arts and Crafts	
Tues 28/09	Basketball	Running Games	Arts and Crafts	
Wed 29/09	Parkour	Boxing	Arts and Crafts	
Thur 30/09	Gymanstics	Ball Sports	Arts and Crafts	
Fri 01/10	Boxing	Ball Sports	Arts and Crafts	
				Total

PAYMENT DETAILS (required if booking via email)	
Please Circle:	FAMILY CREDIT VISA CREATIVE KIDS MASTERCARD
CARD #:	
Name on Card:	Signature:
Expiry:	CCV#:

Note: Staff please dispose of these details once the booking has been processed.



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PLEASE TICK EACH BOX - I acknowledge and agree:

- There is an annual **\$10 PCYC membership fee** for my child to participate in the school holiday program
- DROP OFF: 8:45-9:00am PICK UP: 2:45 -3:00pm (Children MUST be picked up by this time)**
- I understand that if my child is picked up after **3:00PM** a \$10 late pick up fee will be charged. This fee is per child, not per family.
- I agree to the school holiday activity fee and I understand that it is to be paid in full when booking to secure a spot.
- I accept full responsibility for my child/ren's personal belongings.
- PCYC Bulli is authorised to obtain medical assistance required in the event of any unforeseen accident or illness and I agree to meet any expenses attached hereto.
- I accept full responsibility for my child/ren's behaviour during the program and in the event of misbehaviour I will be contacted and asked to collect my child/ren.
- I, the undersigned, agree that neither the PCYC nor its partners are liable for any losses, damage and/or injury occurred and/or sustained by my child/ren in attending the School Holiday Program.
- I, the parent/guardian, have read and agree to the attached Essential Information and agree to terms and conditions outlined.**

I _____ declare that I understand and agree to the indemnity statement acknowledgements and terms and conditions of school holiday clinics at PCYC Bulli. I have read and understood the terms and conditions.

Sign

Date

Staff member

SCHOOL HOLIDAY ACTIVITY PAYMENT ONLY:

Office Use only:			
Total paid:	Date:	Receipt #:	Staff:
Payment method:	CASH	CARD	CKR FAMILY CREDIT

**BOOKING IS NOT CONFIRMED UNTIL YOU HAVE RECEIVED AN EMAIL CONFIRMATION FROM PCYC BULLI
PLEASE ENSURE YOUR EMAIL ADDRESS ON THIS FORM IS CORRECT.**

Terms and Conditions:

- Enrolment will only be confirmed upon full receipt of payment and completion of booking forms – Spots cannot be held or reserved.
- Incomplete booking forms will be returned and not processed until they have been completed.
- Enrolments will close when maximum capacity is reached. Classes cannot exceed maximum capacity.
- Once a program is fully booked a participant cannot swap programs.
- \$37.50 per child per day or 3 days for \$100.00 per child. To receive the offer of 3 programs for \$100, the programs MUST be booked and paid for in one transaction.
- Primary/High school children, minimum 5 years old in kindergarten and maximum age is 12 years old

Code of Conduct:

- Rules are established for the safety and well-being of all participants. If a participant displays inappropriate behaviour, a coach will speak to them about the rules and positively reinforce correct behaviour. If no improvement is seen, the participant will be asked to sit out. If negative behaviour continues to escalate, parent/guardian will be contacted and asked to pick child up.
- If a participant physically harms another child, member or staff, they will be immediately removed from the class and parent/guardian contacted.
- If negative behaviour is a recurring problem, a meeting will be set up with parents and PCYC Bulli reserves the right to permanently remove children from our programs without compensation if there is recorded ongoing issues causing disruption to classes.
- Any participants who undertake any other serious behavioural breaches including but not limited to; verbal abuse, threats, bullying or other inappropriate behaviour towards any staff members, club members or other participants will face sanctions at the discretion of club management.
- Any equipment damaged through improper use by a participant will be required to be replaced or paid for by the family.
- Parents, caregivers and siblings are required to abide by PCYC codes of conduct. Failure to do so may result in the participant being removed from classes.

Missed lessons - Make ups, Credits and Refunds:

- Refunds or credits cannot be given for change of mind.
- Credits can ONLY be applied for lessons missed for medical reasons with a doctor's certificate provided or in other extreme circumstances if approved by a coordinator. A credit form will need to be filled out at the front desk.
- Credit applications must be lodged within a week of receiving a medical certificate/other documentation.
- Only classes paid for with cash or card can be credited or refunded. We cannot offer credits or refunds for classes paid for with the Creative Kids Voucher under any circumstances.

Program Times:

- Children must be signed in and out of all programs by a parent/caregiver. Sign in 8:45-9am and sign out 2.45-3:00pm. Late fee of \$10 will be charged for any child picked up after this time.
- Children 10+ can sign themselves out but must have a letter signed by their parent each day and will be dismissed at 3pm.
- Day activities officially start at 9:15am and finishes at 3:00pm.

Groups and rotations:

- Maximum capacity is based off the amount of activities booked in and the coaches available.
- Children will rotate between the 3 activities and have a break for recess/lunch.
- Groups are split by the Activities Coordinator prior to the day. This list is not subject to change.
- Groups are split by oldest to youngest, we do not guarantee kids to be in the same group.

Attire:

- Students must be dressed neatly and appropriately for class, in comfortable clothing with hair pulled back off the face. Students dressed inappropriately will be asked to change and may not be able to participate in class if their attire poses a risk to coaches or the athlete.
- Dresses, skirts, denim and jewellery (including watches, with the exception of small earrings) are strictly prohibited.
- We recommend children do not wear jewellery to class as they will be asked to remove it before participating and no responsibility will be taken by PCYC Bulli for lost or misplaced items.
- Closed in shoes must be worn for all activities excluding those run in the gymnastics hall or martial arts room.
- Clean socks must be brought to gymnastics lessons.

Medical Conditions/Additional Needs:

- Parents are required to inform PCYC Bulli of any allergies, medical conditions or additional needs their child has when enrolling. Parents are requested to explain known triggers, symptoms and management strategies when enrolling their child to help staff recognise and treat the condition. Please advise the centre of any special requirements.
- An Anaphylaxis/Asthma plan must be provided for students with these conditions.
- Parents/Carers are permitted on the floor to assist in the case of a student with additional needs. Any additional needs should be brought to the attention of coaches/management to ensure appropriate adjustments are made to the lesson if necessary.

Illness/Injury:

- Do not bring children to the club who are sick and may risk spreading illness.
- Any injuries must be reported to a coach and in the case of injuries requiring modification to skills, a doctor's certificate or physio's note should be provided to coaches to detail the exact nature of the injury.