



## PCYC AUBURN SPRING SCHOOL HOLIDAY ACTIVITIES

During the Spring School Holiday period PCYC Auburn will be running 2 weeks' worth of activities for children aged 5-15 years.

**Week 1:** 26<sup>th</sup> September – 30<sup>th</sup> September

**Week 2:** 4<sup>th</sup> October – 7<sup>th</sup> October

Cost Per Child	Sign In	Sign Out
DAYS WITHOUT LASER TAG \$50.00 LASER TAG ACTIVITY DAYS \$60.00	8:00-9:00am	3:00pm-4:00pm <i>(late pick up fee of \$10 will be applied for children not picked up by this time)</i>
<p><b>What to wear:</b> sleeved shirt, shorts/tights, enclosed shoes with socks, a hat and sunscreen.</p> <p>Please note that some activities may be messy. Feel free to pack an art smock or extra clothes.</p>	<p><b>What to bring:</b> a labelled bag to hold belongings, hat, water bottle, recess &amp; lunch. Lunch orders will be available to order on the day, please order these in the morning.</p> <p style="color: red;"><b>Kids will not be allowed to play outside if they do not have a hat! Sunscreen will be provided by the club.</b></p>	

Please complete the form below:

First Name	Last Name	D.O.B.	PCYC Number (on card)	Medical Conditions/Special Needs
1.				
2.				
3.				
4.				

Emergency Contact Details of Parent / Guardian:

Full Name		Relationship	
Contact Number		Email	

Using a Creative Kids Voucher? Please complete the table below.

<i>Full Name (include middle name)</i>	<i>D.O.B.</i>	<i>Voucher Number</i>
1.		
2.		
3.		
4.		

<i>To enrol please place your child's number (1,2,3,4) in the selection box.</i>					
<b>Week 1</b>	<b>Activities (8am – 4pm)</b>				<b>Selection</b>
Mon 26/09	Basketball	Newcombe Ball	Dance Games	Laser Tag	
Tues 27/09	Oz Tag	Gymnastics	Art	Soccer	
Wed 28/09	Gymnastics	Dodgeball	Capture the Flag	Art	
Thur 29/09	Newcombe Ball	Science	Laser Tag	Soccer	
Fri 30/09	Mini Olympics	A range of engaging modified Olympic activities			
					<b>Total</b>

<i>To enrol please place your child's number (1,2,3,4) in the selection box.</i>					
<b>Week 2</b>	<b>Activities (8am – 4pm)</b>				<b>Selection</b>
Mon 03/10					
Tues 04/10	Laser Tag	Basketball	Art	Capture the Flag	
Wed 05/10	Minute to Win It	Dodgeball	Dance Games	Laser Tag	
Thur 06/10	Science	Capture the Flag	Gymnastics	Dodgeball	
Fri 07/10	Mini Olympics	A range of engaging modified Olympic activities			
					<b>Total</b>

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<b>PAYMENT DETAILS (required if booking via email)</b>	
Please Circle:	FAMILY CREDIT                      VISA                      CREATIVE KIDS                      MASTERCARD
CARD #:	
Name on Card:	Signature:
Expiry:	CCV#:

***Note: Staff please dispose of these details once the booking has been processed.***

# PCYC AUBURN SPRING HOLIDAY ACTIVITIES

PLEASE TICK EACH BOX - I acknowledge and agree:

- There is an annual **\$15 PCYC membership fee** for my child to participate in the school holiday program
- DROP OFF: 8:00-9:00am PICK UP: 3:00 -4:00pm (Children MUST be picked up by this time)**
- I understand that if my child is picked up after **4:00PM** a \$10 late pick up fee will be charged. This fee is per child, not per family.
- I agree to the school holiday activity fee and I understand that it is to be paid in full when booking to secure a spot.
- I accept full responsibility for my child/ren's personal belongings.  
PCYC Auburn is authorised to obtain medical assistance required in the event of any unforeseen accident or illness and I agree to meet any expenses attached hereto.
- I accept full responsibility for my child/ren's behaviour during the program and in the event of misbehaviour I will be contacted and asked to collect my child/ren.
- I, the undersigned, agree that neither the PCYC nor its partners are liable for any losses, damage and/or injury occurred and/or sustained by my child/ren in attending the School Holiday Program.
- I, the parent/guardian, have read and agree to the attached Essential Information and agree to terms and conditions outlined.**

I \_\_\_\_\_ declare that I understand and agree to the indemnity statement acknowledgements and terms and conditions of school holiday clinics at PCYC Auburn gymnastics. I have read and understood the terms and conditions.

\_\_\_\_\_  
Sign

\_\_\_\_\_  
Date

\_\_\_\_\_  
Staff member

## **SCHOOL HOLIDAY ACTIVITY PAYMENT ONLY:**

Office Use only:			
Total paid:	Date:	Receipt #:	Staff:
Payment method:	CASH	CARD	CKR FAMILY CREDIT

**BOOKING IS NOT CONFIRMED UNTIL YOU HAVE RECEIVED AN EMAIL CONFIRMATION FROM PCYC AUBURN. PLEASE ENSURE YOUR EMAIL ADDRESS ON THIS FORM IS CORRECT.**

## PLEASE DETACH THIS PAGE AND KEEP IT FOR YOUR OWN REFERENCE

### **Terms and Conditions:**

- Please return the enclosed enrolment form to the PCYC Auburn as soon as possible. Places are limited and will book out.
- Forms can be submitted by either handing them into the club, or emailing them to [auburn@pcycnsw.org.au](mailto:auburn@pcycnsw.org.au)
- Enrolment will only be confirmed upon full receipt of payment and completion of booking forms.
- All booking forms must be completed in full in order to be accepted.
- \$50.00 per child per day. \$60.00 per child on days Laser Tag is run.
- All participants must be PCYC members to attend PCYC programs – junior membership \$15.00
- Once a program is fully booked a participant cannot swap programs.
- Credits will only be provided for participants with a medical certificate.
- Credits / Refunds will not be given for a change of mind. Refunds will only be issued in extreme circumstances.
- Refunds/Credits for activities are not available for bookings paid by Creative Kids.
- Primary/High school children, minimum 5 years old in kindergarten and maximum age is 15 years old.

### **Program Times:**

- Children must be signed in and out of all programs by a parent/caregiver. Sign in 8:00-9am and sign out 3:00-4:00pm. Late fee of \$10 will be charged for any child picked up after this time.
- Children 10+ can sign themselves out but must have a letter signed by their parent each day and will be dismissed at 3pm.
- Activities officially starts at 9:15am and finishes at 3:00pm.

### **Groups and rotations:**

- Maximum capacity is based off the amount of activities booked in and the coaches available.
- Children will rotate between the 4 activities and have a break for recess/lunch.
- Groups are split by the Activities Coordinator prior to the day. This list is not subject to change.
- Groups are split by oldest to youngest, we do not guarantee kids to be in the same group.

### **Inappropriate Behaviour:**

- Rules are established for the safety and well-being of all participants. Disregarding rules may result in exclusion from the program following consultation with program staff and parents/guardians.
- If a participant displays inappropriate behaviour, staff will speak to the participant about the rules and positively reinforce alternative behaviour. If no improvement is seen the participant will be given time out.
- If a participant physically harms another child or staff, time out will be given and the parent/guardian contacted.
- For other serious incidents the participant's parent/guardian will be contacted and required to collect their child from the facilities.

### **What to bring:**

- Drinks, lunch, snacks and food for the whole day (Please note lunch orders will be available on the day but will need to be made prior to signing in your child).
- Water bottle
- Enclosed shoes with rubber sole for sports. Socks to be worn for activities run in the gymnastics hall or martial arts room.
- Sleeved t shirts, shorts/pants and a hat – some activities will take place outside (wear sunscreen)
- Children wearing open toed shoes to sports (excluding sports run in the martial arts room) or skirts/dresses to gymnastics will not be allowed to participate in activities and a credit/refund will not be provided.
- Please clearly label ALL items brought to the Police Citizens Youth Club. PCYC takes no responsibility for lost property. Families are advised not to bring valuables to the club, and to label all personal belongings.

### **Medication / Allergies /Special Needs:**

- Parents are required to inform the club of any medical conditions their child has when enrolling. Parents are requested to explain known triggers, symptoms and management strategies when dropping off their child to help staff recognise and treat the condition.
- Please advise the centre of any special requirements. Medication can only be administered by staff with written permission including signatures from parents/guardians. ( Provide an action plan)
- Children with special needs who require extra assistance must have a parent/caregiver present.