

GUIDING PRINCIPAL CHILDREN'S PROPERTY

QUALITY AREA 2: CHILDREN'S HEALTH AND SAFETY
QUALITY AREA 5: RELATIONSHIP WITH CHILDREN

Introduction:

PCYC-Out of School Hours gives children the responsibility for their own personal property that is brought into the service.

The service acknowledges that children will bring to the service or carry with them certain items of personal belongings. This policy details the types of belongings that children may bring with them on a regular basis and the level of responsibility associated with those belonging by various stakeholders

Governance:

- All educators (whether casual, part time or full time) are subject to the policies and procedures in governing PCYC- Out of School Hours.

Definition:

- Educators: Staff who hold qualifications in Children Services
- Staff: Staff who don't hold any qualifications in Children Services

Policy

- The family will be responsible for providing the child with appropriate belongings and property required for active participation in the service. This property may include (but is not limited to):
 - 1: footwear
 - 2: clothing
 - 3: hats
 - 4: bags

5: lunch boxes

- All personal property and belongings will be clearly named or labelled.
- The service will inform the family through relevant correspondence and publications such as the family handbook of appropriate personal belongings required at the service.
- The service will not take responsibility for any of the children's personal property or belongings, but will endeavour to:
 - 1: Actively encourage children to care for their belongings;
 - 2: Remind children appropriately when belongings need to be placed in storage e.g. Lunch box into bag.
 - 3: Provide suitable storage to keep safe (at parent/family or child request) any item of personal belonging which is either special, expensive or at risk of being damaged.
- Throughout special program times i.e. Vacation Care, the children may (on occasion) be able to bring with them personal belongings other than day to day necessities e.g. games and toys. This will be done solely at the discretion and responsibility of the family. No responsibility will be taken whatsoever for any items brought to the service which may become lost or damaged as a result.
- The service shall provide appropriate storage for lost property which will be available to children and families at all time.
- Any grievances or concerns relating to lost, damaged or stolen property of the children will be managed in accordance with the grievance and complaints procedure.
- Where children wish to bring in DVD/BluRay, music or electronic games, these should be rated no higher **than PG** and should contain no explicit language.

Date Approved: March 2018

Review Date: March 2020

Documents Considered:

Education and Care Services National Law 2010

Education and Care Services National Regulations (r73, 103, 157)

National Quality Standards (1.2, 2, 6.1)

Parent Handbook PCYC

KidzCare Philosophy